

**MEETING OF THE DRC PARTNERSHIP BOARD  
Draft Minutes of Meeting**

**20<sup>th</sup> September 2007  
Welcome Hall, 4.30pm**

<b>Present:</b>	David Brown	DB	Resident Board Member, Vice Chair
	Gary McKinnon	GM	Resident Board Member
	Anne Freeman	AF	Resident Board Member
	Sandy Borthwick	SB	Resident Board Member
	Mary Trickey	MT	Resident Board Member
	Christine Salmon	CS	Resident Board Member
	Roger Wills	RWi	Resident Board Member
	Will Blagdon	WB	Board Member (Business Rep)
	Cllr Ted Fry	TF	Board Member (PCC Rep)
	Cllr Chris Mavin	CM	Board Member (PCC Rep)
	Viv Gillespie	VG	Board Member (Education Rep)
	Chris Eastwood	CE	Board Member (Community Safety Rep)
 <b>Attendees:</b>	 Teresa Lakeman	 TL	 DRC Partnership Head of Programmes
	Sandra Wilson	SW	PCC Finance
	Lisa Evans	LE	PCC Finance
	Gill Sincock	GS	DRC Partnership (Communication Co-ordinator)
	Peter McNamara	PMc	DRC Partnership Executive Director
	Sharon Winchester	SWi	DRC Partnership (minute taker)

**1.0 Introductions and Apologies ACTION**

Apologies received from Marc Gardiner, Marge Richardson, Ann Leaves, Jon Best, Kathryn Pennington, John Richards, Cllr Watkins, David Nixon, Sally Kittle, Clive Turner, Chris Byers, Rene Wallace.

**2.0 Chair's Items**

**2.1 Youth Forum**

Members of the Youth Forum will be attending the meeting as observers from 5pm. Connor Williams from the Youth Forum has been selected as the DRC Partnership Youth Representative.

**2.2 Display**

The display is of the Resident Board Elections.

### 2.3 Aerial Photos

The photos shown on the screen are new aerial photos of the NDC area; the idea of having new aerial photos came from discussions at the Environment Forum. An A1 size aerial photo will be put on display in the Marlborough Street shop and a selection of pictures will be uploaded to the DRC Partnership website with wider distribution of the aerial photos to be progressed.

### 2.4 Regeneration and Renewal Awards

PMc and MT attended the award ceremony.

Devonport won the award for 'Best Use of Planning in Regeneration', with community involvement in the preparation of the Devonport Development Framework particularly recognised.

The win has attracted national and international interest from regeneration organisations wishing to visit Devonport.

## 3.0 **Previous Minutes**

3.1 All items agreed as an accurate record.

## 3.2 **Matters Arising**

### 3.3 4.1 CCTV Surveillance in Devonport

The funding agreement with PCC includes maintenance and BT line rental costs to be met by PCC in 2008/9 and 2009/10.

### 3.4 4.4 Diversity Update

Included on Agenda.

16:45 AF arrived

### 3.5 4.5 Devonport Inclusion Project for Youth

PCC have appointed Mike Chatterton as Head of Youth Services. A need-based approach is to be adopted and a City-wide Youth Strategy prepared for April 2008.

Thanks to CT noted for arranging the meeting between Mike Chatterton and DRC Partnership.

4.0 **Appraisal & Approval Committee – 11<sup>th</sup> September 2007**

ACTION

4.1 **Devonport Health Campus: Cumberland Centre Arts Programme**

Implementing Organisation: Zest

This proposal forms part of the larger £8.7 million bid from the Primary Care Trust towards the development of improved primary care facilities at the Cumberland Centre site.

This proposal will work with local people to deliver a vibrant arts and creative programme for the Devonport Health Campus. It is anticipated that a high quality environment will encourage and attract local residents to make better use of opportunities to improve their health and well-being.

**Recommendation:**

That the Board approve the proposal in the full sum of £56,610 NDC Revenue subject to the recommendations set out in the appraisal as follows:

- Details of how the project will support and assist minority groups to access the creative programme need to be submitted to DRC Partnership prior to the release of funding
- Funding to be conditional upon the provision of workshops for 'hard to reach' groups within Devonport
- Workshops should be delivered within existing community organisations and with the local schools where this does not duplicate the Art of the Community project
- Postcode data must be captured for all workshop attendees in order to monitor the number of residents and 'non-residents' accessing the creative programme. Participants that are not resident in the NDC area should be asked to provide their employment details
- Workshops specifically for PCT staff should not be covered by the NDC funding
- NDC funding must not be used to support consultation over the four neighbourhoods of Stoke, Morice Town, Keyham and Stonehouse

For: 10 Against: 0 Abstentions: 1

**Decision: Approved**

#### 4.2 **Fruit for Pupils in Key Stage 2**

Implementing Organisation: DRC Partnership on behalf of Mount Wise Primary, Marlborough Primary and St Josephs

This project proposes to maintain the provision of fruit to pupils at Key Stage 2 – those in years 3,4,5 and 6 in the 3 primary schools in the DRCP area: Marlborough St, St Joseph's and Mount Wise. In addition the project will provide storage/refrigeration units for the 3 schools, which is currently a problem for the schools particularly in warmer weather. It is also intended to carry out 2 evaluations of the Project, one in June 2008 and one June 2009.

The Project will benefit approx 400 children throughout the life of the project. All children at Key Stage 1 are provided with fruit daily paid for by the Dept of Health but this scheme does not extend to Key Stage 2.

DRC Partnership has previously funded an extension under project 197 – Education Theme Support Budget but this comes to a close in July 2007 and this proposal is to continue funding the provision of fruit to Key Stage 2, until July 2010. At present there is no other source of funding for this provision but government policy and funding is likely to change in the future and discussions will take place with the schools before the end of the proposed project regarding sustainability.

#### **Recommendation:**

That the Board approve the proposal in the full sum of £3,000 NDC capital and £36,918 NDC revenue.

For: 11 Against: 0 Abstentions: 0

#### **Decision: Approved**

#### 4.3 **South Yard Development (including Naval Base Museum and Visitor Centre) Feasibility Study**

CM declared an interest

Implementing Organisation: The Plymouth Naval Base Visitor Centre Ltd

This feasibility study, building on the findings of a previous feasibility study (part funded by DRC Partnership), will define the options for the development and overall long-term financial viability for part of the Naval Base South Yard Site, including heritage buildings such as the Ropery, Gazebo and Number 1 Covered Slip. Information from this study will support proposals to several funding bodies to enable the development of a sustainable heritage site.

The proposed development will include a Naval Base Museum and Visitor Centre.

Confirmation has been given that the Naval Base review has been concluded and that a range of options are being considered for the future of South Yard but that all options include a heritage centre.

Confirmation has been given that Heritage Lottery funding to Devonport Park would not preclude support for a visitor centre within South Yard has also been provided, alongside written confirmation of GOSW support for the development of a heritage centre.

One seat on the steering group has been offered to a DRC Partnership representative.

The people responsible for running the Naval Base Tours have suggested running a trip specifically for DRC Partnership Board members in October 2007: date to be confirmed.

16:55 CE arrived

#### **Recommendation:**

That the Board approve the proposal of up to £47,000 NDC capital, bringing total funding agreed to support this development to £97,000 (the previous funding detailed against funding line 906 - a linked project).

For: 9 Against: 0 Abstentions: 2

#### **Decision: Approved**

After the funding was approved the Board decided to elect the DRC Partnership representative to sit on the steering group. RWi nominated SB, AF seconded. Agreed.

#### 4.4 **For information only**

##### 4.4.1 **Devonport Park: The People's Park – Road Safety Improvements**

Since the Appraisal and Approvals meeting additional information has been supplied; PCC have confirmed a capital spend of £24,000 for 2 build outs on Fore Street.

The proposal is over and above planned expenditure from PCC.

The regeneration of the park, new children's centre and proposed new school will increase the activity of the park and road. The impact of this increased activity on PCC planned expenditure to be

checked.

After discussion the Board were recommended to refer the proposal back to the Appraisal and Approvals committee .

For: 12 Against: 0 Abstentions: 0

**Decision: Defer**

4.4.2 **Granby Green Feasibility Study – Reduction of Approval - Approved**

4.4.3 **Health Theme Support Budget – Project Extension Request – Approved**

4.4.4 **Improvement of CCTV Surveillance in Devonport – Project Variation Request – Approved**

4.4.5 **Alteration of Approval Amount for Selected Projects – Approved**

4.5 **Acorn 2 Applications**

4.5.1 **Devonport Amateur Boxing Club (Ref: CI SN 002/07/39) – Approved**

**5.0 Diversity Approach (prior to 1<sup>st</sup> November 2007 update)**

5.1 This paper is for information and sets out the approach to diversity as adopted by the Partnership following a review in 2005.

5.2 'Diversity and Equality Improvement Plans' (DEIP) have been developed for each theme, with the Employment DEIP attached at Appendix A, for information.

5.3 A paper outlining related activity undertaken to date, impact and future plans to be taken to the next meeting – Noted.

**6.0 Diversity Representative Appointee Process**

6.1 WB presented the paper.

The aim is to fill the post by the end of February 2008, preferably with a NDC resident. If it is not possible to fill the post with a resident within the timescale, a suitable representative would be requested from partner agencies, pending a resident appointment.

- 6.2 The paper, prepared through the Community Accountability group, recommends:

The above process be used for the appointment of the Diversity Representative to the DRC Partnership Board and the term of office be until the end of the programme.

For: 12 Against: 0 Abstentions: 0

**Decision: Approved**

## 7.0 Summer Event Feedback

- 7.1 WB presented the paper.

- 7.2 This years Summer Event was very successful and well organised, with over 4,000 people attending.

The Royal Naval Volunteer Reserves worked extremely hard and this was very much appreciated, thanks were also given to all the volunteers, the Events Committee and the staff team.

The Events Committee are asking for Board approval to endorse the framework set out in the paper for use in all future events.

For: 12 Against: 0 Abstentions: 0

**Decision: Approved**

## 8.0 Crime and Community Safety Theme Update

- 8.1 Information item.

- 8.2
- The Devonport trend line shows a downward decline in the fear of crime
  - The Bobbies on the Beat steering group and Partners and Communities Together (PACT) are very successful and have engaged lots of residents, with very positive feedback
  - The second week of action of Project Sunrise was a success; report at the next Board meeting
  - Tavy House will have a week of action in October 2007
  - Transport is available to the community court, contact Annette Nicholas at DRC Partnership

- 8.3 Crime and Community Safety Theme Update Noted

**9.0 Education Theme Update**

9.1 Information item.

- 9.2 Provisional GCSE results from Parkside are very encouraging
- 55% of pupils attained A – C grades
  - 26% included English and Maths
  - This is a great improvement on last year (6% gaining English and Maths)

9.3 Education Theme Update Noted

The meeting closed at 17:45

Date of next meeting

**Thursday 1<sup>st</sup> November 2007**  
**4.30pm – 7pm**  
**Main Hall, Welcome Hall, Fore Street**