



MEETING OF THE DRC PARTNERSHIP BOARD
Minutes of Meeting
DRAFT
19th January 2006
Welcome Hall, 4.30pm

Present:	Marc Gardiner	MG	Resident Board Member, Chair
	David Brown	DB	Resident Board Member, Vice Chair
	Mary Ross	MR	Resident Board Member
	Karen Sleep	KS	Resident Board Member
	Marge Richardson	MRi	Resident Board Member
	Roger Wills	RWi	Resident Board Member
	John Williams	JW	Resident Board Member
	Anne Freeman	AF	Resident Board Member
	Will Blagdon	WB	Board Member (Business Rep)
	David Nixon	DN	Board Member (Faith & Quality of Life Rep)
	Teresa Butchers	TB	Board Member (Housing & Environment Rep)
	Sally Kittle	SK	Board Member (Jobcentreplus Rep)
	Peter Strawbridge	PS	Board Member (Crime & Community Safety Rep)
	Ann Leaves	AL	Board Member (Business Rep)

Attendees:	Peter McNamara	PMc	DRC Partnership Executive Director
	Teresa Lakeman	TL	DRC Partnership Head of Programmes
	Chris Byers	CB	DRC Partnership Head of Development
	Rene Wallace	RW	DRC Partnership Delivery & Coordination Manager
	Gill Sincock	GS	DRC Partnership Communications Coordinator
	Sandra Wilson	SW	PCC Finance (for Accountable Body Rep)
	Rachel Watts	RWa	DRC Partnership Team Administrator (Minute Taker)

1.0 Introductions and Apologies

ACTION

1.1 Apologies

Cllr Christopher Mavin, Cllr Graham Shears, Cllr David Haydon, Clive Turner.

2.0 Chair's Items

2.1 On Monday 16th January 2006, PMc, MG and TL unveiled DRC Partnership's plans in a presentation to the full Council which was well received with DRC Partnership invited back to present further updates.

- 2.2 DRC Partnership is arranging a facilitator for the forthcoming Community Question and Answer session. This arrangement to be reviewed after the session on Thursday 26th January 2006. **ACTION**

A vote to proceed with the facilitator was taken:

VOTE

For: 12

Against: 1

Abstentions: 0

Decision: **Agreed**

- 2.3 After discussion with Bruno Daniel from Race for Opportunities, Bruno expressed an interest in joining the DRC Partnership Board as an interim measure before a resident Diversity representative is appointed (therefore the Diversity Resident seat will remain open). In addition, Bruno Daniel expressed an interest in supporting the Inclusion and Diversity Reference Group. The appointment to be under the Appointed Member category, with the 'BME' Board Member title becoming 'Diversity' Board Member.

VOTE

For: 13

Against: 0

Abstentions: 0

Decision: **Agreed**

3.0 Previous Minutes

3.1 Accuracy

6.2 (page 3) £4,636 should read £4,624.

4.0 Matters Arising

4.1 2.2 DRC Presentation

Update provided at 2.1 Chair's Items.

4.2 7.1 Safer Cleaner Streets

ACTION

Proposed figures relating to the Safer Cleaner Streets project (and Marlborough Street Improvements) have been reviewed, queries resolved and revised proposals are due to be considered by the Appraisals & Approvals Sub-Committee prior to the February 2006 Board meeting.

4.3 2.7 Board Vacancies

Proposals are subject to the Governance Handbook review and then Community Accountability recommendation.

RW

5.0 **Appraisals & Approvals Committee Minutes 10th January 2006**5.1 **1) Horizons Project Proposal - Project Ref: 8**

5.1.1 The Chair invited comment from the three Horizon observers present. Invitation declined.

5.1.2 This proposal has been discussed thoroughly at a number of Theme Group and Appraisals & Approvals meetings and previous Board meetings. A joint appraisal with Government Office South West concluded in the following recommendation.

5.1.3 **Recommendation:**

Appraisals & Approvals Committee Members recommend that the Horizons – Preparation for Work proposal is not progressed any further. This is due to the following main concerns:

Number of trainees from the NDC area is considered too low to demonstrate sufficient value for money to the local Devonport NDC area.

There are concerns regarding the capacity of the organisation to manage/deliver/monitor/cashflow such a large project.

Employability of trainees is not fully demonstrated.

Low level of confirmed match funding.

There are concerns about resistance by the organisation to forming partnership/links/effective communication to other organisations.

VOTE

For: 10
 Against: 0
 Abstentions: 2

Decision: **Agreed**

5.2 The remaining items presented for information were duly noted.

- Brickfields Community Sports Hall (Project ref: 904)
- Young People's Involvement Project Reappraisal
Project Ref: 1308
- School Holiday Activity Programme – Correction to
Previous Minutes
Granby Community Empowerment Project – Ref: 1205
- Acorn 2 Applications
 - i) Grow – Cook – Share (CI SN 002/05/23)
 - ii) Shout – GICC (CI SN 002/05/22)
 - iii) Kidzout (CI SN 002/05/21)
- Mount Wise Parents Action Team: Acorn 2 – Project
Update Project Ref: CI SN 002/04/13

6.0 2005/06 Programme Update

4.55pm MR arrived.

6.1 TL presented the Programme Update with full details of the current years' expenditure and forecast, with the following recommendations:

6.2 Recommendations:

It is recommended that:

- a) The revised programme of £5.03 million detailed in Appendix A be endorsed.
- b) The carry forward of up to £280,000 expenditure into the 2006/7 financial year be agreed.

VOTE

For: 14
 Against: 0
 Abstentions: 0
 Decision: **Agreed**

7.0 2006-2011 Delivery Plan

7.1 TL presented the paper '2006-2011 Delivery Plan'. There was a lengthy and informative discussion. TL thanked JW for having highlighted discrepancies and an amended main paper was distributed prior to the meeting with the detailed financial appendices remaining as previously circulated.

7.2

JW further advised the Board on the original figures. It was pointed out these related to projected figures not expenditure to date, with the net programme for 2006/07 and 2007/08, the gross programme for 2008/11 and Board recommendations remaining unchanged.

7.3 Recommendations:

It is recommended that:

- I) The detailed programme for 2006/07 set out in Appendix A be endorsed and forwarded to GOSW for preparation of the 2006/07 formal funding agreement.
- II) The draft programme for 2007/08 set out in Appendix B be endorsed 'in principle' to enable Theme Groups and the staff team to progress current plans.
- III) The staff team be instructed to communicate proposed capital expenditure for 2006/07 and 2007/08 to key partners and seek formal funding confirmation from those partners for the proposed projects.
- IV) The programme for 2006–2011 contained in Appendix C, together with its associated assumed capital elements as set out in this report, be endorsed and progressed via Theme Groups subject to Board reviews.
- V) The staff team arrange for the 5-year programme to be incorporated into a formal printed document.

VOTE

For: 13

Against: 0

Abstentions: 0

Decision: **Agreed**

8.0 South Yard Enclave Update

8.1 CB presented the paper 'South Yard Enclave'.

8.2 Recommendation:

It is recommended that the report is noted and that a further progress note be brought back to the Board outlining the proposal set out by the JCB for working with the developer.

8.3 Recommendation noted.

9.0 Mount Wise Enclave Update

9.1 CB presented the paper 'Mount Wise Storage Enclave'.

9.2 Recommendation:

That the Joint Planning Statement be noted.

9.3 Recommendation noted.

10.0 Community Land Trust Update

10.1 CB presented the paper 'Devonport Community Land Trust'.

10.2 Recommendations:

It is recommended that:

1. Progress and support for Devonport CLT Ltd be noted
2. Authority is given to the procurement of additional consultancy work
3. That approval is given to use a sum of up to £30,000 from the existing budget approval for the Head of Development via a formal variation of that project (project reference 615)

VOTE

For: 14

Against: 0

Abstentions: 0

Decision: **Agreed**

11.0 Performance Management Review – verbal update

11.1 Annually, 39 NDC's undertake a Performance Management Review.

This year the review has placed a greater emphasis upon:

- 1) The impact of the NDC programme

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- 2) Sustainability
- 3) Utilising experiences to inform the future
- 4) Equality and diversity

The DRC Partnership scoring has risen from 111 to 134 – a 21% improvement.

We are now awaiting confirmation of the banding (excellent/good/fair/poor/weak) with a further update to the Board upon receipt of the banding.

PMc

12.0 DRC Partnership Board meeting dates for 2006

- 12.1 DRCP Board meetings are held on the third Thursday of each month - apart from December's Board meeting – Wednesday 20th December 2006.

13.0 AOB

- 13.1 It was noted that on Monday 30th January 2006 and Thursday 26th January 2006 several DRC Partnership meetings are taking place. Therefore, attendance is problematic.

DRC Partnership coordination to incorporate partner meetings (when known).

RW

- 13.2 An article, previously noted at 17th November 2005 Board meeting, entitled 'Parks to get costly revamp' which quotes Devonport Park to receive £15,000 funding from a private developer was highlighted by JW. JW also brought the Board's attention to the new exercise facility in Devonport Park.

- 13.3 WB drew attention to an article published by the Evening Herald (18/01/06) entitled 'Plans to demolish 450 flats' and noted his concern of rehousing Devonport residents before any new developments are completed.

The Board to receive an update at a subsequent meeting.

PMc

13.4 Dates

- 13.4.1 Community Question and Answer Session – Thursday 26th January 2006, 6-8pm, Welcome Hall (Main Hall).
- 13.4.2 Future Community Question and Answer Sessions – Monday 24th April 2006 - 6-8pm, Monday 24th July 2006 - 6-8pm, Monday 23rd October 2006 - 6-8pm – location to be confirmed.

The importance of agency representatives' attendance was emphasised. **ACTION**

13.4.3 CLT Public Meeting – Monday 30th January 2006, 6-8pm, Welcome Hall (Main Hall).

13.5 The Chair emphasised the positive benefits of adults assisting reading in schools, particularly male readers contributing towards a positive literacy role for men. This has been undertaken by DRC Partnership in the past and to be pursued in the future. DRC Partnership also has links with Albion players to assist.

RW

End of meeting: 6.40pm

Next meeting: Thursday 16th February 2006, 4.30pm, Welcome Hall (Main Hall)