

MEETING OF THE DRC PARTNERSHIP BOARD
Minutes of Meeting

16th February 2006
Welcome Hall, 4.30pm

Present:	Marc Gardiner	MG	Resident Board Member, Chair
	David Brown	DB	Resident Board Member, Vice Chair
	Mary Trickey	MT	Resident Board Member
	Karen Sleep	KS	Resident Board Member
	Marge Richardson	MR	Resident Board Member
	Roger Wills	RWi	Resident Board Member
	John Williams	JW	Resident Board Member
	Anne Freeman	AF	Resident Board Member
	Will Blagdon	WB	Board Member (Business Rep)
	David Nixon	DN	Board Member (Faith & Quality of Life Rep)
	Sally Kittle	SK	Board Member (Jobcentreplus Rep)
	Peter Strawbridge	PS	Board Member (Crime & Community Safety Rep)
	Teresa Butchers	TB	Board Member (Housing & Environment Rep)
	Ann Leaves	AL	Board Member (Business Rep)
	Cllr Chris Mavin	CM	Board Member (PCC Rep)
	Cllr David Haydon	DH	Board Member (PCC Rep)
	Bruno Daniel	BD	Board Member (Diversity Rep)
	Neil Boot	NB	Board Member (PCT Rep, deputising)
	Pippa Ferguson	PF	Advisory Board Member (GOSW)
	Clive Turner	CT	Advisory Board Member (Accountable Body Rep)
Attendees:	Peter McNamara	PMc	DRC Partnership Executive Director
	Teresa Lakeman	TL	DRC Partnership Head of Programmes
	Chris Byers	CB	DRC Partnership Head of Development
	Rene Wallace	RW	DRC Partnership Delivery & Coordination Manager
	Sue Fagin	SF	DRC Partnership (minute taker)
	Sandra Wilson	SW	PCC Finance (Accountable Body)

Part 1

1.0 Introductions and Apologies

ACTION

- 1.1 Apologies received from Lynne Bell.
Late arrivals expected from Marc Gardiner and Anne Freeman.
- 1.2 The Vice Chair welcomed Bruno Daniel who will be assisting the Board with the Diversity agenda, as noted at the February 06 Board meeting.

2.0 Chairs items**ACTION**

- 2.1 The Vice Chair on behalf of the Board congratulated Mary Trickey on her recent wedding.

3.0 Previous minutes

- 3.1 The Vice Chair requested Board Members notify the minute taker if leaving the room to assist with accuracy.
- 3.2 All other items agreed as a true record.

4.0 Matters Arising

4.1 7.0 2006-2011 Delivery Plan

SW commented that the Accountable Body have no problems with the method of calculation or contents of the 2006-2011 Delivery Plan and noted that individual funding approvals are subject to the existing Appraisal and Approval process.

4.2 11.1 Performance Management Review

Confirmation of banding has not yet been received from the NRU; update at a future Board meeting upon receipt.

PMc4.3 13.1 DRC Partnership Meetings
Noted.

4.4 13.3 Devonport Housing Plan

The presentation from Housing Services is scheduled for March 2006 Board meeting.

4.5 13.5 Reading in Schools

Staff and Board members reminded that supporting reading in local schools is a positive way of DRC Partnership engaging with the community.

Any Board member interested in taking up this role to contact RW.

AF arrived at 5.05pm

TB arrived at 5.10pm

5.0 Work Theme Update

5.1 TL presented the Work Theme Update.

AF had requested that the Update be amended to reflect wider partnership working. Noted

6.0 Health Theme Update

6.1 TL presented the Health Theme Update.

- 6.2 A number of local residents had an interesting visit to a new PCT run Health Centre at Ennesettle today. The building houses 4/5 GP's and comprises a 'holistic' Health Centre including a small Gym.

The visit provided some excellent ideas that could be incorporated into planning new health services in Devonport. **ACTION**

Neil Boot noted that Health officials at Ernesettle are willing to help shape ideas within Devonport.

6.3 DN noted that Devonport being chosen to be part of a regional dental school will have a positive knock on effect and is an amazing opportunity for Devonport.

6.4 Health Theme Update noted.

7.0 Education Theme Update

7.1 TL presented the Education Theme Update.

7.2 It was noted that not all new Theme Board members were featured in the February update and that AF would feature in the next issue.

7.3 CM discussed the benefit of large 'What we are doing' boards within the regeneration area as a means of further publicising the range of projects underway.

7.4 RW has been in contact with other NDC's for information on their experiences and will update at the next Board meeting. Discussions have previously taken place at the Community Accountability meetings with regard to the location of such boards. **RW**

7.5 A very positive meeting has recently taken place with the Music Zone to discuss opportunities for joint working and a visit for Board members to view the work being carried out is being arranged. **PG**

7.6 DB requested an update on progress with the transfer of control agreement. PCC Asset Management are in discussion with Mount Wise Primary school re the 'transfer of control agreement' to enable the community classroom facility to be managed by local people/parents and to ensure that the facility is able to open outside school hours. It was noted that usage during school hours is increasing.

7.7 Education Theme Update noted.

8.0 Crime and Community Safety Theme Update

8.1 TL presented the Crime and Community Safety Theme Update.

8.2 Board members recently had the opportunity to visit the CCTV control room and view first hand the work NDC funding is supporting, positive feedback received.

- 8.3 It was noted that Terry Brown, Project Coordinator, Crime and Community Safety will be retiring on 28th February; the Board conveyed their very best wishes for the future and thanked Terry for all his efforts on behalf of the DRC Partnership.
- 8.4 PS advised Board members that Mark Parmenter of Devon and Cornwall Constabulary will be joining the Programme team for 12 months to provide advise on progressing the Board's crime and community safety priorities.
- 8.5 Crime and Community Safety Theme Update noted.

9.0 Mount Wise Enclave

- 9.1 CB updated the Board on the latest position. On 8th February 2006 MOD announced the successful bidder as Firmac Developments Ltd.

Firmac have reiterated a number of key points:

- Their recognition of the value of the site to the community
- Their acknowledgement of the wider context within which the site is being developed
- Their statement that they are privileged to be developing the site and playing a part in the wider regeneration
- Their keenness to be supported and guided by DRCP

- Firmac will be looking to set out shortly:
 - A timetable towards the production of the Planning Brief and full planning application
 - Consultation arrangements

CB will continue to update the board and bring forward to the next meeting arrangements for consultation and timetabling

DRCP will continue to work closely with PCC Planning , as it has in the last year, to ensure we jointly maximise benefits from the site

10.0 Appraisals & Approvals Sub-Committee

- 10.1 **Marlborough Street Improvements – Project Extension**
Project Ref: 603
Item B on the A&AC Agenda

Background:

The proposal to identify and achieve remedial measures to improve the appearance and physical layout of Marlborough Street was approved by the Board on 18th August 2005 in the sum of £97,930 NDC Capital.

Due to the delays on the project and the need to use an external Council approved contractor, estimated costs had risen to approximately £140,000. A cost saving option was proposed for consideration by Committee Members to enable the works to be started as soon as possible (with some reductions to the original proposal).

Recommendation

Board Members were asked to consider an additional £25,995 NDC Capital that would increase the approval of phase 2 of this project to £124,483 NDC Capital. This would bring the combined total of phase 1 and 2 to £138,925 NDC Capital.

Vote

For 16 Against 0 Abstentions 1

Decision: Agreed

10.2 **Area Working – Safer, Cleaner Streets in Devonport** **Project Ref: 618** **Item C on the A&AC Agenda**

Background:

To introduce a Safer, Cleaner Streets Team, consisting of two operatives, with vehicle and mobile phone link. The team will provide a visible presence as they deliver improvements to the quality of the local environment and bring about a better standard of life for the people of Devonport.

The team will initially be staffed with two Parks Services grounds maintenance operatives until an apprentice is appointed. The team will then consist of an experienced Parks Services operative and the apprentice.

The Board of 17/03/05 approved elements of this proposal to a sum of £140,000 NDC Revenue over 3 yrs (not the sum requested), to be reviewed after 6 months in the light of:

- I. Actual quantities of waste disposed
- II. Agreed methodology for determining the baseline and additional outcomes for Devonport.
- III. PCC to incorporate publicity in Devonport regarding recycling.
- IV. Options available for Trade Waste to be looked into.

And, a clear description of the make up of the on costs presented in the proposal.

It has been agreed that tipping fees and skip fees can be confirmed and reviewed as the project progresses and that these costs can therefore be managed if they grow too large during the project period. All loads will be fully logged. The Staff team are now clear

that DRC will only pay for the costs incurred from additional operations by this team in Devonport (as opposed to subsidising an existing service) as a full breakdown of the costs previously queried and disallowed has now been presented and clarified.

Budget:

203,663 NDC Revenue
62,287 PCC
265,949 Total Project Costs

Recommendation:

That the Board approve the additional £63,663 NDC Revenue bringing the total approval to £203,663 NDC Revenue.

For 12 Against 1 Abstentions 4

Decision: Agreed

11.0 DRC Partnership Branding

11.1 Following the December 2005 decision to change the organisation's name to Devonport Regeneration Community Partnership, there is a requirement to also redesign the organisations 'heading' (i.e. logo) and proposals have been presented to the Community Accountability Committee.

11.2 A preferred design layout was circulated and recommended as reflecting the attributes the Board wished to convey to the Community and wider public when reaching its decision in December 2005.

To give added flexibility, there are two styles, portrait (i.e. vertical) and landscape (i.e. horizontal), allowing the heading to be used to its maximum advantage in any situation – poster, plaque, panel etc.

In addition there was discussion on the colour and graphic; a discussion followed, including RWi's suggestion that the original graphic be retained as it reflected Devonport's positive changes over time.

11.3 Recommendation

The preferred design layout be approved, with the Board to choose either the existing or alternative colour and graphic:

Preferred design layout with alternative colour (Appendix A)

Yes 0

Preferred design layout with existing colour (Appendix B)

Yes 15

Abstentions 2

ACTION

Retain existing graphic: Yes 16 No 0 Abstentions 1

Decision:

The preferred design layout, with the existing colour and graphic, were agreed as DRC Partnership's new logo.

12.0 A.O.B.

12.1 James Street / Bennett Street

Due to some road closures the bus route has been diverted through the pedestrian area.

CB to clarify procedures and timescales for public notification.

CB

12.2 South Yard Enclave

JW commented on the positive approach being adopted by Redrow concerning the opportunities for apprentices from the NDC area.

12.3 Mount Wise Enclave

The ex-Officers Club at Mount Wise Enclave was discussed at the Environment Forum with a desire expressed for a community facility in the northern part of the site.

CB to advise Firmac of the desire, within the context of wider community facility provision in Devonport.

MG arrived 5.50pm.

Part 1 of the meeting ended at 6pm.

MT left at 6pm

13.0 Part II Item

13.1 An item was discussed under Part II with recommendations to be referred to the individual concerned. It was resolved that the action recommended be approved. **Agreed.**

13.2 It was further noted that the following Board Members, and PCC as the Accountable Body, disassociated themselves absolutely and totally from the comments made by John Williams concerning the 2006-11 Delivery Plan at the Question and Answer session of 26 January 2006: CM, DH, WB, AF, MG, MR, DN, KS, AL, SK, DB, NB, PS, RWi, TB

Date of next meeting

Thursday 13th April

4.30pm – 7pm

Main Hall, Welcome Hall, Fore Street